



REQUEST FOR QUOTATION - SCHOOLS CAMPAIGN 2012

Background

eThekweni Municipality is on an aggressive drive to educate customers on the efficient use of energy and the impacts of burning bio-fuels on the environment. As part of this drive we need to take this message into the schools to educate and create awareness amongst our future customers and leaders.

To successfully impart the seriousness of our message in a fun, dynamic and memorable manner, we require the services of a committed entertainer with a sound system. The promoter will be required to engage the students and educators in an inter-active program/discussion on the following issues:

1. What is climate change?
- 2 Causes and impacts of climate change.
- 3 Efficient use of electricity and water.
4. Commitment from students and educators to energy saving.

The programme will be 60 minutes and the intention is to target three (3) schools in close proximity per day. Schools from within the eThekweni region border will be visited (Border extends from Magabeni-South, Cato Ridge-Central, Tongaat-North). The program will be taken to 40 schools.

The program will commence at the:

First school at 9:00am

Second school: 11:00am

Third school: 1:00pm

Supplier to ensure program starts timously. The Municipality will provide educational material and information to impart to learners. It will be the responsibility of the entertainer to impart this information in a fun and engaging manner.

Adjudication Criteria

The quotations will be assed according to 2 step process. The first step is a functionality assessment and companies must score a minimum of 80 points (out of 100) in order to be assessed any further. Step 2 is adjudicated according to price and preferential procurement. The score for functionality are calculated as follows:

Step 1 : Functionality	Score
1. Methodological Breakdown A detailed description of proposed methodology to impart message.	50
2. Relevant previous experience and experience of team members	50
TOTAL	

Step 2 : Price And Preferential Procurement	Score
1. Price per show /per school including VAT	80
2. Preferential Procurement (FPLITE Score)	20

Submission Requirements

Quotations must include the following

Company profile

1. Detailed description of proposed actions.
2. A detailed description of experience of team members.
3. Budget Breakdown, inclusive of VAT
4. Timeframe breakdown

Please supply quotation to eThekwini Municipality, Energy Office, 3rd Floor, Florence Mkhize Building, 251 Anton Lembede (Smith) Street, Durban

Post to: Attention: Priscilla Moodley, Energy Office, P O Box 828, Durban, 4000

Or e-mail to moodleypr@durban.gov.za.

You will be required to present your plan to the eThekwini team. The eThekwini's Energy Office does not undertake to consider quotations received after the due date and time unless clear evidence of dispatch is available (e.g. postage stamp with date). Closing date for submission of quotation is 13th January 2012.

Please contact Priscilla Moodley on 031-311 1444 or 071 8502 958 with any queries.